



# PhilGEPS

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## Bid Notice Abstract

### Invitation to Bid (ITB)

**Reference Number** 6512566  
**Procuring Entity** CARLOS HILADO MEMORIAL STATE COLLEGE  
**Title** Procurement of Eight (8) Units Digital 3 in 1 Printer, Coloured Scanner and Mono Copier for the Four (4) Campuses  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	CHMSC 19-024-1001-G	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	02/10/2019
<b>Approved Budget for the Contract:</b>	PHP 680,000.00	<b>Last Updated / Time</b>	01/10/2019 16:59 PM
<b>Delivery Period:</b>	21 Day/s	<b>Closing Date / Time</b>	09/10/2019 08:30 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Ma. Kristina Goylos Medalla Head, BAC Secretariat Mabini Street, Brgy Zone 1 Talisay City Negros Occidental Philippines 6115 63-34-7120420 Ext.142 63-34-7128404 bac.sec@chmsc.edu.ph		

#### Description

CARLOS HILADO MEMORIAL STATE COLLEGE  
 BIDS AND AWARDS COMMITTEE  
 Talisay City, Negros Occidental  
 Telefax Nos. (034) 712-8404

INVITATION TO BID FOR THE PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER & MONO COPIER FOR THE FOUR (4) CAMPUSES  
 CHMSC 19-024-1001-G

1. The Carlos Hilado Memorial State College, through the Corporate Budget for the Contract of 2019 approved by the governing Board, intends to apply the sum SIX HUNDRED EIGHTY THOUSAND PESOS & 00/100 (Php 680,000.00) ONLY, being the Approved Budget for the Contract (ABC) to payments under the contract for the PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER & MONO COPIER FOR THE FOUR (4) CAMPUSES. Bids received in excess shall be automatically rejected at bid opening.

2. The Carlos Hilado Memorial State College now invites bids for PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER & MONO COPIER FOR THE FOUR (4) CAMPUSES, as follows:

ONE (1) LOT – 8 UNITS DIGITAL 3 IN 1 PRINTER Php 680,000.00

Delivery of Goods is required within Twenty-One (21) calendar days upon receipt of Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project of at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from CARLOS HILADO MEMORIAL STATE COLLEGE and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.

The BAC Secretariat  
Brgy. Zone I, Mabini St.,  
Talisay City, Negros Occidental

5. A complete set of Bidding Documents may be acquired by interested Bidders on October 2 – 9, 2019 (8:00A.M) from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (Php 1,000.00) Only.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the CARLOS HILADO MEMORIAL STATE COLLEGE, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The CHMSC will not hold a pre-bid conference for this project.

7. Bids must be duly received by the BAC Secretariat at the CHMSC Conference Room, 4/F Administration Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental on or before 8:30 A.M., October 9, 2019. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on 9:00 A.M., October 9, 2019, at the same venue and address. Bids will be opened in the presence of the bidders' representatives who choose to attend at the CHMSC Conference Room, 4/F Administration Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental. Late bids shall not be accepted.

8. The Carlos Hilado Memorial State College reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

MRS. MA. KRISTINA G. MEDALLA  
Head, BAC Secretariat  
Carlos Hilado Memorial State College  
Brgy. Zone 1, Mabini St.,  
Talisay City, Negros Occidental  
Telefax No. (034) 712-8404

ROSALINDA S. TUVILLA, LLB  
BAC Chairperson

**Created by** Rowena De la Vida Prado

**Date Created** 01/10/2019

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## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC.

The provisions of this Section complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- (a) Information that complements provisions of Section IV must be incorporated.
- (b) Amendments and/or supplements to provisions of Section IV, as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of Section IV should be incorporated herein.

For foreign-assisted projects, the Special Conditions of Contract to be used is provided in Section IX-Foreign-Assisted Projects.

## Special Conditions of Contract

GCC Clause	
1.1 (g)	The Procuring Entity is <b>CARLOS HILADO MEMORIAL STATE COLLEGE</b>
1.1(i)	The Supplier is
1.1 (j)	The Funding Source is  the Government of the Philippines (GOP) through Corporate Budget of the College for 2019 approved by the governing Board, in the amount of <b>SIX HUNDRED EIGHTY THOUSAND PESOS &amp; 00/100 (Php680,000.00) Only.</b>
1.1 (k)	The Project Site is Carlos Hilado Memorial State College, Talisay, Alijis Campus, Fortune Towne and Binalbagan Campuses.
2.1	No further instructions.
5.1	The Procuring Entity's address for Notices is:  ROSALINDA S. TUVILLA, LLB. Chairperson, Bids and Awards Committee CARLOS HILADO MEMORIAL STATE COLLEGE BRGY. ZONE 1, MABINI STREET TALISAY CITY, NEGROS OCCIDENTAL Telefax No. (034) 712-8404/712-0420 loc. 142  The Supplier's address for Notices is: _____
6.2	<b>Delivery and Documents –</b>  For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:  <i>For Goods Supplied from Abroad, state "The delivery terms applicable to the Contract are DDP delivered Carlos Hilado Memorial State College, Talisay Campus. In accordance with INCOTERMS."</i>  <i>For Goods Supplied from Within the Philippines, state "The delivery terms applicable to this Contract are delivered at Carlos Hilado Memorial State College, Talisay Campus. Risk and title will pass from</i>



the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”

Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:

*For Goods supplied from within the Philippines:*

Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:

- (i) Original and four copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount;
- (ii) Original and four copies delivery receipt/note, railway receipt, or truck receipt;
- (iii) Original Supplier’s factory inspection report;
- (iv) Original and four copies of the Manufacturer’s and/or Supplier’s warranty certificate;
- (v) Original and four copies of the certificate of origin (for imported Goods);
- (vi) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;
- (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity’s representative at the Project Site; and
- (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity’s representative at the Project Site.

*For Goods supplied from abroad:*

Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number, description of the Goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:

- (i) Original and four copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount;

- (ii) Original and four copies of the negotiable, clean shipped on board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading ;
- (iii) Original Supplier's factory inspection report;
- (iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (v) Original and four copies of the certificate of origin (for imported Goods);
- (vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site;
- (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and
- (viii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.

For purposes of this Clause the Procuring Entity's Representative at the Project Site is *MR. PHILIP ESTACION, Supply Officer.*

**Incidental Services –**

The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI Schedule of Requirements:

- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- (d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
- (e) training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

**Spare Parts –**

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- (a) such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- (b) in the event of termination of production of the spare parts:
  - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
  - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts required are listed in Section VI Schedule of Requirements and the cost thereof are included in the Contract Price

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares for the Goods for a period of *three (3) years*.

Other spare parts and components shall be supplied as promptly as possible, but in any case within *one (1) month* months of placing the order.

**Packaging –**

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional



requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

Name of the Procuring Entity

Name of the Supplier

Contract Description

Final Destination

Gross weight

Any special lifting instructions

Any special handling instructions

Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

**Insurance –**

The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.

**Transportation –**

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.



	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered <i>force majeure</i> in accordance with GCC Clause.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP Deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Patent Rights –</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.4	Not applicable
10.5	Payment using LC is not allowed.
11.3	The terms of payment : 30 days
13.4(c)	No further instructions
16.1	<p>The inspections and tests that will be conducted are:</p> <p>Inspection as to the Quality, Quantity, and Specifications of the items delivered.</p>
17.3	One (1) year after acceptance by the Procuring Entity of the delivered Goods or after the Goods are consumed, whichever is earlier.
17.4	The period for correction of defects in the warranty period is fifteen (15) days
21.1	No additional provision.

## Section III. Bid Data Sheet

### Notes on the Bid Data Sheet

Section III is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB included in Section II, and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, the applicable rules regarding bid price and currency, and the bid evaluation criteria that will apply to the bids. In preparing Section III, the following aspects should be checked:

- (a) Information that specifies and complements provisions of Section II must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of Section II as necessitated by the circumstances of the specific procurement, must also be incorporated.

For foreign-assisted projects, the Bid Data Sheet to be used is provided in Section IX- Foreign-Assisted Projects.

## Bid Data Sheet

ITB Clause	
1.1	<p>The Procuring Entity is <b>CARLOS HILADO MEMORIAL STATE COLLEGE</b></p> <p>The name of the Contract is <b>PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER &amp; MONO COPIER FOR THE FOUR (4) CAMPUSES</b></p> <p>The identification number of the Contract is <i>6512566/CHMSC 19-024-1001-G</i></p>
1.2	<p>The lot(s) and reference is/are:</p> <p>ONE (1) LOT – 8 UNITS DIGITAL 3 IN 1 PRINTER</p>
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through the 2019 Corporate Budget of the College approved by the governing Board, in the amount of <b>SIX HUNDRED EIGHTY THOUSAND PESOS &amp; 00/100 (Php680,000.00) Only.</b></p> <p>The name of the Project is: <b>PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER &amp; MONO COPIER FOR THE FOUR (4) CAMPUSES</b></p>
3.1	No further instructions.
5.1	No further instructions.
5.2	Foreign bidders, except those falling under <b>ITB</b> Clause 5.2(b), may not participate in this Project.
5.4	<p><i>For the procurement of Non-expendable Supplies and Services:</i> The Bidder must have completed, within the period specified in the Invitation to Bid and <b>ITB</b> Clause 12.1(a)(ii), a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.</p>
7	No further instructions.
8.1	Subcontracting is not allowed.
8.2	Not applicable.
9.1	The Procuring Entity will not hold a pre-bid conference for this Project.

10.1	<p>The Procuring Entity's address is:</p> <p><b>CARLOS HILADO MEMORIAL STATE COLLEGE</b>  <b>Mabini St., Brgy. Zone 1, Talisay City, Negros Occidental</b></p> <p><b>ROSALINDA S. TUVILLA, LLB</b>  BAC Chairperson  Tel. No. (034) 712-8404  <u><a href="mailto:bac.sec@chmsc.edu.ph">bac.sec@chmsc.edu.ph</a></u></p>
12.1(a)	No further instructions.
12.1(a)(ii)	The bidder's SLCC similar to the contract to be bid should have been completed within <i>two (2) years</i> prior to the deadline for the submission and receipt of bids.
13.1	No additional requirements.
13.1(b)	No further instructions.
13.1(c)	No additional requirements.
13.2	<b>SIX HUNDRED EIGHTY THOUSAND PESOS &amp; 00/100 (Php680,000.00) Only.</b> Any bid with a financial component exceeding this amount shall not be accepted.
15.4(a)(iv)	No incidental services are required.
15.4(b)	No incidental services are required.
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	Not applicable
17.1	Bids will be valid until <i>February 6,, 2020</i> (120 c.d. from the date of bid opening)
18.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> <li>1. The amount of not less than <b>Php13,600.00</b> [<i>Insert 2% of ABC</i>], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>2. The amount of not less than <b>Php34,000.00</b> [<i>Insert 5% of ABC</i>] if bid security is in Surety Bond.</li> </ol>



18.2	The bid security shall be valid until <i>February 6, 2020</i> (120 c.d. from the date of bid opening)
20.1	Each Bidder shall submit <i>1 (one)</i> original and <i>2 (two)</i> copies of the first and second components of its bid.
21	The address for submission of bids is  <b>CHMSC Conference Room, 4F Administration Bldg., Mabini St., Brgy. Zone 1, Talisay City, Negros Occidental</b>  The deadline for submission of bids is: <b>DATE: October 9, 2019</b> <b>TIME: 8:30 a.m.</b>
24.1	The place of bid opening is  <b>CHMSC Conference Room, 4F Administration Bldg., Mabini St., Brgy. Zone 1, Talisay City, Negros Occidental</b>  The date and time of bid opening is <b>DATE: October 9, 2019</b> <b>TIME: 9:00 a.m.</b>
24.2	No further instructions.
24.3	No further instructions.
27.1	No further instructions.
28.3(a)	<b>Grouping and Evaluation of Lots –</b>  <i>All items to be grouped together to form one complete Lot that will be awarded to one Bidder to form one complete contract.</i>  Partial bid is not allowed. The goods are grouped in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.  In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.  ONE (1) LOT – 8 UNITS DIGITAL 3 IN 1 PRINTER
28.4	No further instructions.
29.2	No additional requirement.
32.4(f)	No additional requirement.



**CARLOS HILADO MEMORIAL STATE COLLEGE**

**BIDS AND AWARDS COMMITTEE**

Talisay City, Negros Occidental

Telefax No.: (034) 712-8404

Project Reference No: **6512566/CHMSC 19-024-1001-G**  
 Name of the Project: **PROCUREMENT OF EIGHT (8) UNITS DIGITAL 3 IN 1 PRINTER, COLOURED SCANNER AND MONO COPIER**  
 Location of the Project: **FOUR (4) CAMPUSES**

***BILL OF QUANTITIES***

Date: \_\_\_\_\_

Item No.	Quantity	Unit	ARTICLES and DESCRIPTION	Unit Price	Total Price
1	8	unit	<b>Digital 3 in 1 Printer, Coloured Scanner and Mono Copier</b>		
			Specifications:		
			With Automatic Document Feeder of up to 70 sheets		
			With Automatic Duplexing A5-A3; 64-90 gsm		
			With Multi-Bypass Tray 100 sheets		
			Finishing Mode Group; Sort; Crisscross		
			Coloured Scanner		
			Warm Up Time: 15 seconds		
			1st Copy Out Time: less than 6.5 seconds		
			Copy Function: 2in1:4in1; book copy; id copy; shift margin;		
			erase; image rotation; program registration		
			Printer Fonts: 53PCL Latin		
			Scan Speed: (mono/colour) up to 46 opm 300dpi via ADF/20 opm		
			150dpi via ADF		
			File Formats: PDF; JPEG; TIFF		
			Machine Type: All-in-One Copier/ Printer/ Colored Scanner		
			Copy Speed: 22 pages per minute		
			Copy Pre Selection: 1-999 copies		
			Paper Capacity: 250 sheets cassette tray, 100 sheets bypass option		
			Paper Size Format: A5-A3		
			Resolution: 600 x 600 dpi		
			Memory: System Memory ( max 128 MB RAM )		
			Zoom: 25% - 400% reduction and enlargement		
			System Dimension: 607 x 570 x 458mm (without option)		
			System Weight: 28.2 kg (without option)		
			Copy/ Print Volume Monthly: 15,000 pages		
			Initial Set of Consumables: Toner/ Drum & Developer		
			Free Delivery, Demo and Installation.		
			With 2 hours response time in service and provide back-up unit		
			Service center available in Bacolod City		
			x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x-x-x		
			Alijis - CED - 1 unit		
			Alijis - Registrar - 1 unit		
			Fortune Towne - CBMA - 1 unit		
			Talisay - Guidance - 1 unit		
			Binalbagan - CED - 1 unit		
			Talisay - Library - 1 unit		
			Talisay - BAC Sec - 1 unit		
			Talisay - Board Sec - 1 unit		
			<b>ABC = Php 680,000.00</b>		
			PR # 19-339-0917 09-17-19/N. J. Bala-an		
			Income 160-164-19-09 09-11-19		

Signature of Bidder \_\_\_\_\_  
 Name of Firm \_\_\_\_\_  
 Date \_\_\_\_\_

## Section VI. Schedules of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item #	Description	Quantity	Total	Delivered, Weeks/Months
1	<b>Digital 3 in 1 Printer, Coloured Scanner and Mono Copier</b>	8	8	
	Specifications:			
	With Automatic Document Feeder of up to 70 sheets			
	With Automatic Duplexing A5-A3; 64-90 gsm			
	With Multi-Bypass Tray 100 sheets			
	Finishing Mode Group; Sort; Crisscross			
	Coloured Scanner			
	Warm Up Time: 15 seconds			
	1st Copy Out Time: less than 6.5 seconds			
	Copy Function: 2in1:4in1; book copy; id copy; shift margin; erase; image rotation; program registration			
	Printer Fonts: 53PCL Latin			
	Scan Speed: (mono/colour) up to 46 opm 300dpi via ADF/20 opm 150dpi via ADF			
	File Formats: PDF; JPEG; TIFF			
	Machine Type: All-in-One Copier/ Printer/ Colored Scanner			
	Copy Speed: 22 pages per minute			
	Copy Pre Selection: 1-999 copies			
	Paper Capacity: 250 sheets cassette tray, 100 sheets bypass option			
	Paper Size Format: A5-A3			
	Resolution: 600 x 600 dpi			
	Memory: System Memory ( max 128 MB RAM )			
	Zoom: 25% - 400% reduction and enlargement			
	System Dimension: 607 x 570 x 458mm (without option)			
	System Weight: 28.2 kg (without option)			
	Copy/ Print Volume Monthly: 15,000 pages			
	Initial Set of Consumables: Toner/ Drum & Developer			
	Free Delivery, Demo and Installation.			
	With 2 hours response time in service and provide back-up unit			
	Service center available in Bacolod City			
	X-X-X-X-X-X-X-X-X-X-Nothing Follows-X-X-X-X-X-X-X-X-X-X-X			
	Alijis - CED - 1 unit			
	Alijis - Registrar - 1 unit			
	Fortune Towne - CBMA - 1 unit			
	Talisay - Guidance - 1 unit			
	Binalbagan - CED - 1 unit			
	Talisay - Library - 1 unit			
	Talisay - BAC Sec - 1 unit			
	Talisay - Board Sec - 1 unit			
	<b>ABC = Php 680,000.00</b>			
	PR # 19-339-0917 09-17-19/N. J. Bala-an			
	Income 160-164-19-09 09-11-19			
	<b>Note: All items should be delivered within Twenty-One (21) days upon receipt of notice to proceed.</b>			

# Section VII. Technical Specifications

Item	Specification	Statement of Compliance
		<p>Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1(a.2) and/or GCC Clause 2.1(a.2).</p>
1	<p><b>Digital 3 in 1 Printer, Coloured Scanner and Mono Copier</b></p> <p>Specifications:</p> <p>With Automatic Document Feeder of up to 70 sheets</p> <p>With Automatic Duplexing A5-A3; 64-90 gsm</p> <p>With Multi-Bypass Tray 100 sheets</p> <p>Finishing Mode Group; Sort; Crisscross</p> <p>Coloured Scanner</p> <p>Warm Up Time: 15 seconds</p> <p>1st Copy Out Time: less than 6.5 seconds</p> <p>Copy Function: 2in1:4in1; book copy; id copy; shift margin; erase; image rotation; program registration</p> <p>Printer Fonts: 53PCL Latin</p> <p>Scan Speed: (mono/colour) up to 46 opm 300dpi via ADF/20 opm 150dpi via ADF</p> <p>File Formats: PDF; JPEG; TIFF</p> <p>Machine Type: All-in-One Copier/ Printer/ Colored Scanner</p> <p>Copy Speed: 22 pages per minute</p> <p>Copy Pre Selection: 1-999 copies</p> <p>Paper Capacity: 250 sheets cassette tray, 100 sheets bypass option</p> <p>Paper Size Format: A5-A3</p> <p>Resolution: 600 x 600 dpi</p> <p>Memory: System Memory ( max 128 MB RAM )</p> <p>Zoom: 25% - 400% reduction and enlargement</p> <p>System Dimension: 607 x 570 x 458mm (without option)</p> <p>System Weight: 28.2 kg (without option)</p> <p>Copy/ Print Volume Monthly: 15,000 pages</p> <p>Initial Set of Consumables: Toner/ Drum &amp; Developer</p> <p>Free Delivery, Demo and Installation.</p> <p>With 2 hours response time in service and provide back-up unit</p>	







**CARLOS HILADO MEMORIAL STATE COLLEGE**  
**BIDS AND AWARDS COMMITTEE**  
 Talisay City, Negros Occidental  
 Telefax Nos. (034) 712-8404



**INVITATION TO BID FOR THE PROCUREMENT OF VARIOUS AIR-CONDITIONING UNITS**  
**FOR THE FOUR (4) CAMPUSES**  
**CHMSC 19-025-1001-G**

- The *Carlos Hilado Memorial State College*, through the *Corporate Budget for the Contract of 2019 approved by the governing Board*, intends to apply the sum **NINE HUNDRED EIGHTY-THREE THOUSAND PESOS & 00/100 (Php 983,000.00) ONLY**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **PROCUREMENT OF VARIOUS AIR-CONDITIONING UNITS FOR THE FOUR (4) CAMPUSES**. Bids received in excess shall be automatically rejected at bid opening.
- The *Carlos Hilado Memorial State College* now invites bids for **PROCUREMENT OF VARIOUS AIR-CONDITIONING UNITS FOR THE FOUR (4) CAMPUSES**, as follows:

1. AIR-CONDITIONING UNITS, FLOOR MOUNTED, 3 TONNER	525,000.00
2. AIR-CONDITIONING UNITS, WALL MOUNTED, 1.5 HP/2 HP	140,000.00
3. AIR-CONDITIONING UNITS, WINDOW TYPE, 2 HP	234,000.00
4. AIR-CONDITIONING UNITS, WINDOW TYPE, 2.5 HP	<u>84,000.00</u>
	<b>Php 983,000.00</b>

Delivery of Goods is required within **Twenty-One (21) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project of at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass/fail criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from CARLOS HILADO MEMORIAL STATE COLLEGE and inspect the Bidding Documents at the address given below during 8:00 A.M. to 5:00 P.M.

The BAC Secretariat  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental

- A complete set of Bidding Documents may be acquired by interested Bidders on **October 2 – 9, 2019 (9:00A.M.)** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (**Php 1,000.00**) Only.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the CARLOS HILADO MEMORIAL STATE COLLEGE, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

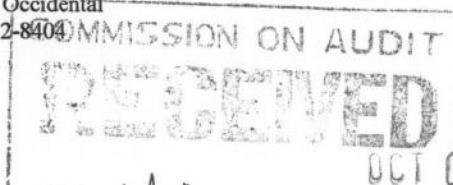
- The CHMSC will not hold a pre-bid conference for this project.
- Bids must be duly received by the BAC Secretariat at the **CHMSC Conference Room, 4/F Administration Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental** on or before **9:30 A.M., October 9, 2019**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **10:00 A.M., October 9, 2019**, at the same venue and address. Bids will be opened in the presence of the bidders' representatives who choose to attend at the **CHMSC Conference Room, 4/F Administration Bldg., Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental**. Late bids shall not be accepted.

- The Carlos Hilado Memorial State College reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

- For further information, please refer to:

MRS. MA. KRISTINA G. MEDALLA  
 Head, BAC Secretariat  
 Carlos Hilado Memorial State College  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental  
 Telefax No. (034) 712-8404



*Rosalinda S. Tuvilla*  
**ROSALINDA S. TUVILLA, LLB**  
 BAC Chairperson